



FOREMARKE SCHOOL

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SAFEGUARDING WITHIN FOREMARKE SCHOOL

KEY CONTACTS

DESIGNATED SAFEGUARDING LEAD IN FOREMARKE SCHOOL

NAME: Ms. Nicola Sharkey

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DESIGNATED DEPUTY SAFEGUARDING LEAD IN THE JUNIOR SCHOOL

NAME: Ms. Laura Brown

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NOMINATED GOVERNOR FOR SAFEGUARDING

NAME: Mrs Martha McCleary

KEY CONTACTS WITHIN THE SCHOOL

NAME: Mrs Rhonette Hambleton - Senior Nurse

CONTACT NUMBER: Early Years Clinic 04 818 8636

NAME: Miss Yngellie Jomadio - School Clinic Nurse

CONTACT NUMBER: 04 818 8635



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Safeguarding Policy

INTRODUCTION

Foremarke School fully recognises the contribution it makes to Child Protection. All staff at Foremarke School are committed to safeguarding and promoting the welfare of children. This policy exists to protect all Foremarke School pupils, staff and visitors.

SAFEGUARDING PROCEDURES

Safeguarding is a high priority in the ethos and culture at Foremarke School. All staff and pupils are trained in the procedures to follow if there is a safeguarding concern. The school aims to ensure the safety and welfare of all pupils and staff through the following steps that are embedded into everyday life at the school: **Prevention, Procedures and Support.**

Prevention through the teaching and pastoral support offered to pupils and the promotion of a positive, supportive and secure environment that encourages self-esteem and values all individuals.

Foremarke School will therefore:

- Establish and maintain an ethos where children feel secure and are encouraged to talk, and are listened to;
- Ensure that children know there are adults in the school whom they can approach if they are worried or in difficulty;
- Include in the curriculum, activities and opportunities for PSHE, which equip children with the skills they need to stay safe from abuse and to know whom to turn to for help;
- Include, in the curriculum, material that will help children develop realistic attitudes to the responsibilities of adult life.

Procedures for identifying and reporting cases, or suspected cases, of abuse. To promote observance and a sense of responsibility, to report all concerns regarding a pupil's safety or welfare to the designated person for child protection, or in the absence of this person to one of the designated persons detailed on the front of this document.

The School follows, as closely as possible, sound safeguarding procedures as used in the UK, but taking into account local procedures and any support agencies that are available and deemed appropriate by the school.



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Foremarke School will ensure it has senior members of staff who are nominated as Safeguarding persons for each section of the school and who have undertaken appropriate training. The school will acknowledge the level of support and training required by the post holders. All academic and non-academic staff within the school are given Child Protection training before commencing work involving children.

Support for pupils and staff who may have been abused. Our policy applies to all staff and volunteers working in the school, and governors.

WHAT IS ABUSE?

Abuse is the ill-treatment or neglect of a child or person which causes injury, suffering or distress.

WHAT ARE THE INDICATORS OF CHILD ABUSE?

Physical Abuse: May involve hitting, shaking, throwing, poisoning, burning or scalding, drowning, suffocating or otherwise causing physical harm. Fictitious illness by proxy may also be considered as abuse.

Emotional Abuse: Is the persistent emotional ill-treatment of a child such as to cause severe and persistent adverse effects on the child's emotional development. It may involve conveying to children that they are worthless or unloved, inadequate, or valued only insofar as they meet the needs of another person. It may feature age or developmentally inappropriate expectations being imposed on children. It may involve causing children to feel frightened or in danger, or the exploitation or corruption of children.

Sexual Abuse: Involves forcing or enticing a child to take part in sexual activities, whether or not the child is aware of what is happening. The activities may involve physical contact, including penetrative or non - penetrative acts. They may include non - contact activities, such as involving children in looking at, or in the production of pornographic material or watching sexual activities, or encouraging children to behave in sexually inappropriate ways.

Neglect: Is the persistent failure to meet the child's basic physical and/or psychological needs, likely to result in the serious impairment of the child's health or development. It may involve the parent or carer failing to provide adequate food, shelter or clothing, failing to protect the child from physical harm or danger, or in the failure to ensure access to appropriate medical care or treatment. It may also include neglect of, or unresponsiveness to, a child's basic emotional needs.



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E – SAFETY

Foremarke School is committed to raising awareness of the need for E-Safety in a technologically advancing world. The practice and education within the school aims to inform pupils, staff and parents of the need for safety in regards to content, contact and conduct when accessing the internet, social media or other forms of e-communication.

Content: Being exposed to illegal, inappropriate and harmful material.

Contact: Being subject to online interaction with other users, perhaps resulting in grooming, cyber – bullying, meeting strangers or for the purpose of acquiring personal information.

Conduct: Personal online behaviour that increases the likelihood of, or causes, harm, for example ‘sexting’, harming own or others’ online reputation, violation of privacy issues and disclosing personal information.

SUPPORTING CHILDREN AT RISK

Foremarke School recognises that children who are abused or witness violence may find it difficult to develop a sense of self-worth and to view the world as benevolent and meaningful. They may feel helplessness, humiliation and some sense of self-blame. The school may be the only stable, secure and predictable element in the lives of children at risk. Nevertheless, when at school their behaviour may be challenging and defiant and they may be withdrawn.

Foremarke School will endeavour to support the child through:

- Curriculum content that encourage self-esteem and self-motivation;
- The school ethos which promotes a positive, supportive and secure environment and gives pupils a sense of being valued;
- The school’s Behaviour Policy emphasises the need to support pupils. All staff agree on a consistent approach which focuses on the behaviour of the offence committed by the child, but does not damage the pupil’s sense of self-worth;
- Liaison with other agencies who support the pupil such as the medical profession;
- Keeping records and notifying the Headmistress and any other relevant parties as soon as there is a recurrence of a concern.

When a pupil with child protection concerns leaves Foremarke School, the relevant information will be passed onto the next school. If Foremarke School is given no information about where the pupil has moved to, contact will be made with the Education Authority (KHDA) and the school Governors will be informed of the situation.



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ROLE OF DESIGNATED SAFEGUARDING LEAD

- Ensure that all staff know:
 1. The names of the designated safeguarding persons,
 2. That they have an individual responsibility for reporting child protection concerns,
 3. The procedures identified within the school Safeguarding Policy.
- Ensure that members of staff are aware of the need to be alert to signs of abuse and know how to respond to a pupil who may tell of abuse.
- Ensure that parents have an understanding of the responsibility placed on the school and staff in relation to child protection, by setting out its Pastoral role in policies and other communication with parents.
- Provide Safeguarding training for all staff members and support agencies within the school.
- Have effective links with relevant local agencies and persons and co-operate as required with their enquiries regarding child protection matters.
- Keep written records of concerns about children (noting the date, event and action taken), even when there is no need to refer the matter or take it further. Where there is cause to take the matter further Safeguarding Officers must ensure that the case is discussed with all relevant parties and that there are set procedures for reporting and following up concerns.
- Ensure that all records are kept in a secure locked location in the school. Update these records as and when new information or incidents occur. Ensure that respective teachers across the school are aware of any pupils of concern.
- Adhere to the procedures set out by the Headmistress when an allegation is made against a member of staff.
- Ensure that the Headmistress is aware of and is conducting the appropriate checks on all new members of staff and on site personnel.
- Ensure that the duty of care towards pupils and staff is promoted by raising awareness of illegal, unsafe and unwise behaviour and assist staff to monitor their own standards and practice.
- Monitor child protection awareness in the school and ensure that due diligence is given to Safeguarding issues.



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- Safeguarding Officers across the school discuss Child Protection matters within the school. They will meet on a weekly basis, to discuss Child Protection issues.
- Liaise/guide and support staff within their respective areas of the school to ensure that pupils have the correct information with regards to Child Protection and are aware of the many adults that are ready to provide support and advice when it is needed.
- Ensure that designated notice boards around the school display names and details of Safeguarding Officers and related persons who can be contacted in an emergency or if a child or member of staff feel the need to raise a concern or seek help.

GUIDANCE FOR STAFF

All staff must familiarise themselves with the Foremarke School Safeguarding Policy and Training and should have read or know how to access the document: Keeping Children Safe in Education.

Through these means guidance is given on the following:

- The role of staff;
- Dealing with allegations and disclosures;
- How to respond and talk to a person at risk;
- Recording allegations, disclosures or concerns; (NB – **all verbal conversations should be promptly recorded in writing on Child Protection Referral Forms**, which are on – line or held with the named SLDs on the front of this policy. **All Child Protection Referral Forms must be given promptly to any SLD named on the front of this policy**).
- Information on the four types of abuse: namely Physical, Emotional, Sexual and Neglect and how to recognise them;
- Information on whistleblowing and barriers preventing children and staff from reporting suspected abuse.



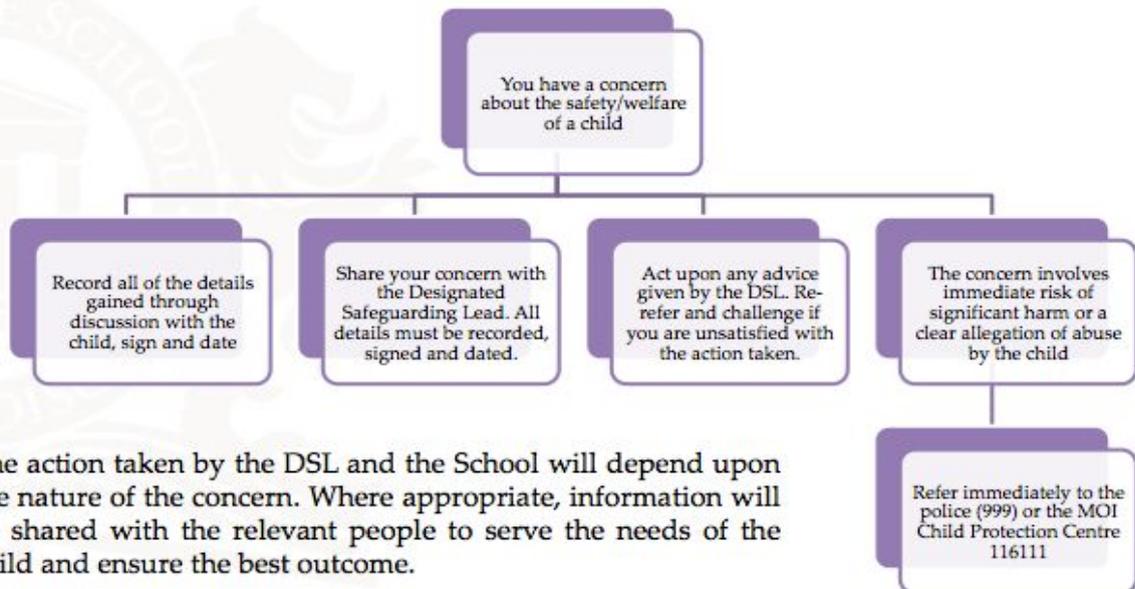
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Guidance for Staff: Reporting on Child Protection Concerns at Foremarke

If you have a concern:

If you have a concern...





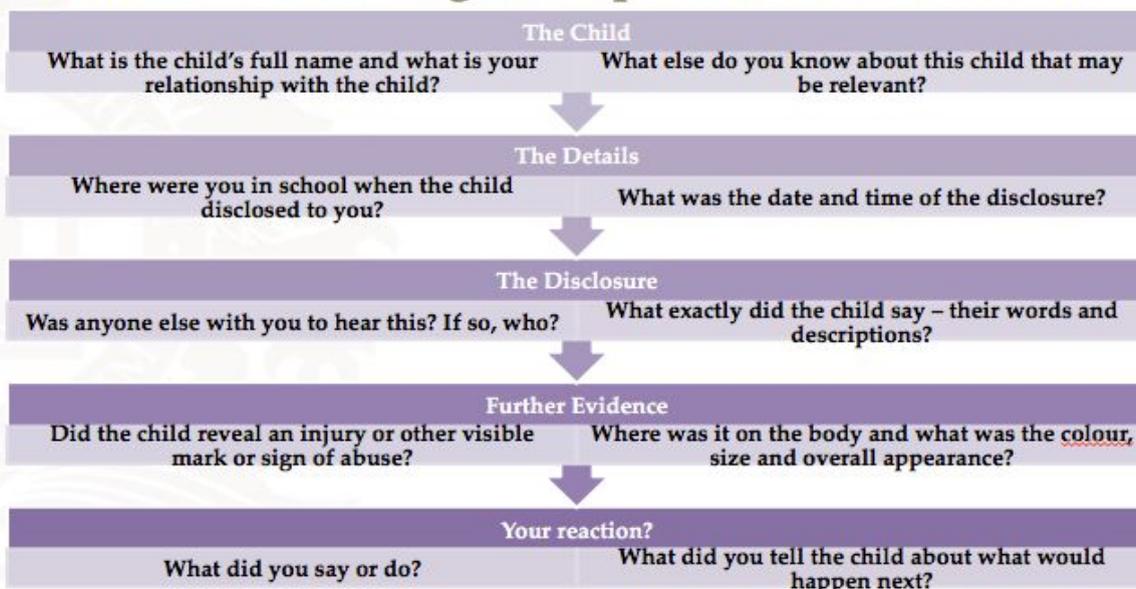
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Dealing with disclosure:

Do	Don't
<ul style="list-style-type: none"> • Take what you are being told seriously • Listen carefully – do not interrupt • Acknowledge what you have been told • Remain calm • Reassure – tell them they have done the right thing • Tell them you have to pass the information on, who you will be telling and why • Pass the recorded information on immediately to your DSL. 	<ul style="list-style-type: none"> • Attempt to investigate • Look shocked or display disbelief • Probe • Speculate • Pass any opinions about the alleged perpetrator • Make negative comments • Keep secrets • Show emotion or openly cry • Delay in getting help

What does the designated person need to know?





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SUPPORTING POLICIES

Foremarke School has policies on Attendance, Behaviour, Anti-Bullying and Medical care and Practice,, Volunteers in School and Intimate Care. These policies all serve to support and enhance the Safeguarding Policy. It is the responsibility of the staff to have familiarised themselves with these policies and to use them in all of their dealings with pupils and staff members of Foremarke School.

Updated: August 2018